# Federal City Performing Arts Association
# Board of Directors
# Meeting Minutes

A regular meeting of the 2001-2002 Board of Directors
2801 M Street, NW, Washington, DC
**Wednesday, February 20, 2002**

**Present**
**Board:** D. Akridge, M. Baker, P. Brayton, B. Bugg, H. Cohen, K. Cole, W. Gannon, S. Herman, K. McGee, T. Paul, B. Reeg, D. Streit
**Staff:** D. Bielenberg, J. Buhrman
**By Phone:** H. Lewis,
**Absent:** J. Chang, M. Ohnmacht,

**Proceedings**
1) Chairman Streit called the meeting to order at 7:00 PM.

2) Minutes of the January 16, 2001 meeting were accepted, as amended, without dissent following a motion by Brayton and a second by Cole.

3) Treasurer Lewis presented the Finance Report. It was accepted on a motion by Cole and a second by Paul.

4) Executive Director Bielenberg reported that: a) Mark Garcia-Christie is learning quickly and is a very good addition to the staff, b) he will examine the chart of accounts before the budget process begins, c) Advertising sales are way up, $5,000 over budget. Roger Bergstrom and Gary Regan are commended for doing such a great job at selling new advertisers, d) the development committee met on February 19. It is likely that the goal of $20K will not be reached. $6,000 to $8,000 is a more realistic result, e) Galliano liquor may sponsor the Kennedy Center concert, f) executive directors from the largest choruses will meet this summer.

5) Artistic Director Buhrman reviewed the goals of his three-year artistic plan for the Chorus. He is formulating a "state of the Chorus" report to accompany a 2-3 year artistic plan. He recognized the Wizard of Oz production team for their hard work. A meeting was held with the Kennedy Center staff and plans for the June 14 concert are on track. CDs will be produced of the June concert and of "Love Songs and Other Fairy Tales". Love Songs…will be presented in Rehoboth Beach on June 22 to benefit SCAC. New concert venues are being explored. New member auditions will be held on April 6.

6) Cole represented the Governance Committee in a discussion of chorus election procedures.

7) Chairman Streit stressed the need for quality donations to the auction.

8) Old Business
   a) Herman reported that between 1700 and 1800 tickets have been sold to the Wizard of Oz.

b) Capital Club Chairman Gannon reported the receipts are about $20,000 over budget expectations. There is also $45,000 in the Century Circle Fund.

c) Akridge discussed the strategic planning process. Input will be requested from board members, singers, Cap Club members, subscribers, and other interested parties. A committee is being formed and will present its report in April. A vote on the plan will take place in May.

9) New Business
   a) A board retreat will be scheduled after the new board members are elected.
   b) Proceeds from the Video Party will go into the general fund.
   c) The issue of emergency procedures will be revisited.
   d) The chorus annual meeting will be held on June 2 at 3:00 PM.

10) Chairman Streit adjourned the meeting at 8:45 PM by unanimous consent on a motion by Cohen and a second by Akridge.

Respectfully Submitted,

Kathleen McGee, Secretary